

## Job Overview

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**Salary:** \$75,000.00 to \$85,000.00 per  
**Location:** SCHENECTADY, NY  
**Post Date:** November 10, 2011  
**Employment Type:** Full-time  
**Industry:**  
**Job Order Number:** 02880-106030

## HR Manager / Director

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### Requirements:

A degree in business or related field and 5-7+ years of Manager or Director level experience in an HR capacity is required for this role. For immediate confidential consideration contact [jordon.heffler@roberthalf.com](mailto:jordon.heffler@roberthalf.com) or 518-462-0868.

### Description:

High tech company in the Schenectady area is seeking a HR Manager / Director. This is a newly created position and reports to the CEO. Responsibilities include: provide leadership and coordination of company HR functions; develops and implements corporate HR strategy and programs; scope of position will include, but is not limited to: recruitment and selection, classification and compensation, employee and labor relations, personnel records, risk management, worker's compensation, employee/organization development, diversity, affirmative action, benefits, and compliance, corporate culture and legal areas; maintains strategic HR partnership with the senior functional leaders and their staff and translates business needs into human resources priorities and ensures alignment; provides leadership in corporate strategic planning. This role will be a key member of leadership and management.

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### Albany

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